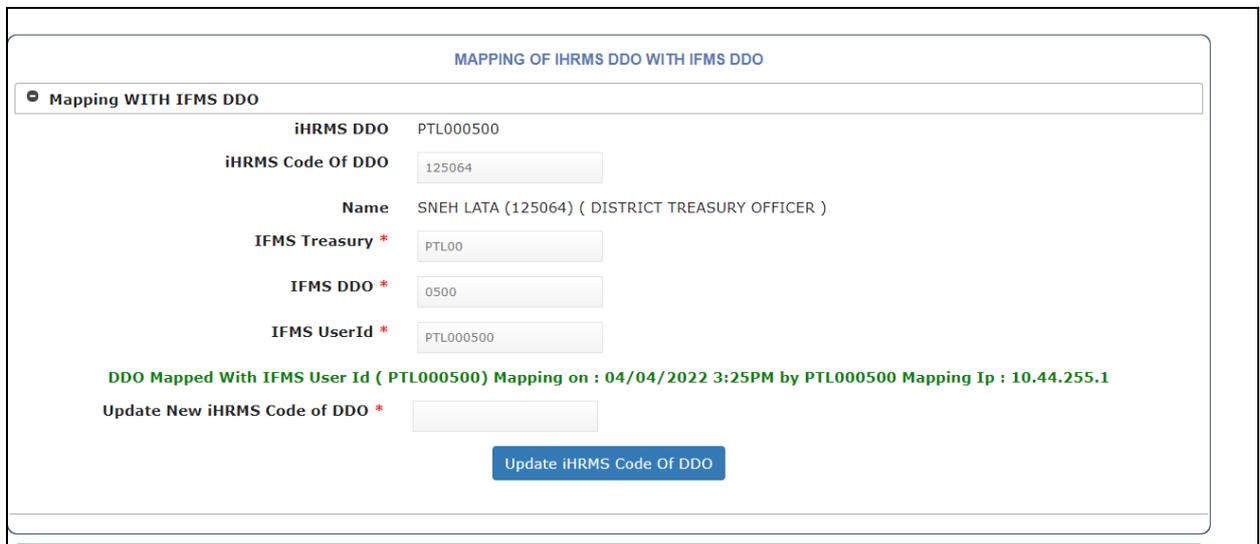# INTEGRATION OF IHRMS AND IFMS USER MANUAL

To begin integration of iHRMS and iFMS, there are certain activities which needs to be performed once for seamless integration of the both the software's data. In sections below, what are those activities and how to act on those activities is explained:

1. Login as DDO and select menu option IFMS Integration→Mapping IFMS DDO. This step will map the DDO IDs of iHRMS and iFMS. See the screen below:
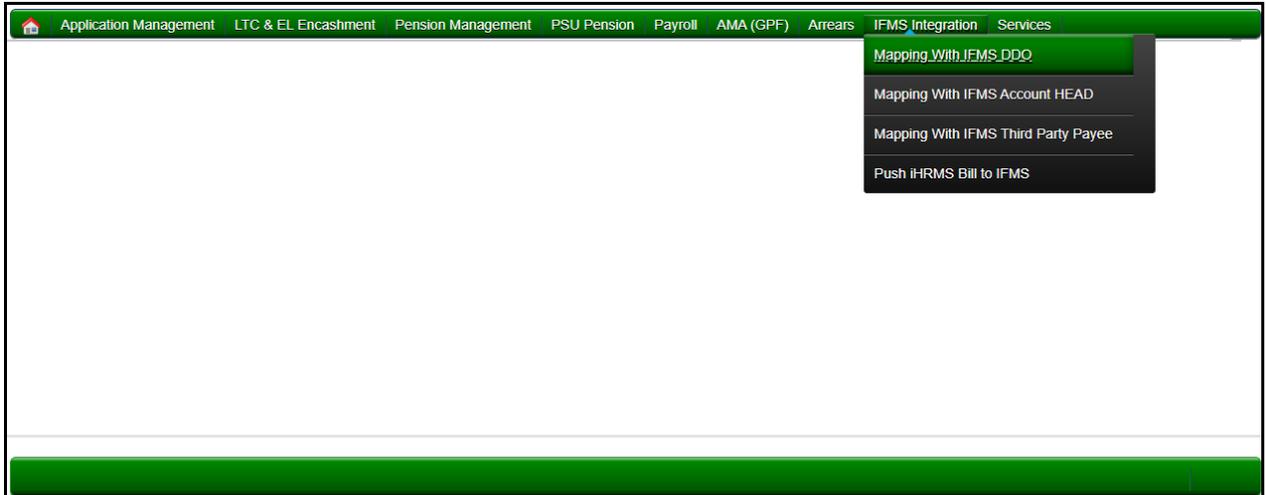

The person logged in will see the following screen wherein the DDO IDs both in iHRMS and iFMS will be shown and he/she will need to enter the iHRMS employee ID of him/herself in the Update New iHRMS Code of DDO field and press the button shown.

2. In the second step, we need to do a mapping of Salary Account Heads in iFMS and iHRMS. Select the option IFMS Integration→Mapping with IFMS Account Head as shown below:
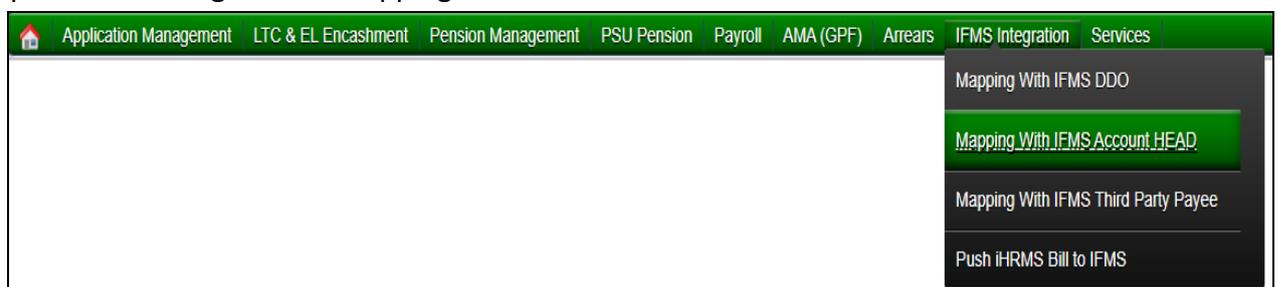
On selecting this option, the following screen will be shown where in on the top the iHRMS Account Head will be shown and options to De-Activate the Account Head or Refresh Head from iFMS will be available and accordingly act to map the account heads in both the software's for seamless integration of data between two software's:

3. Select IFMS Integration→Mapping with IFMS Third Party Payee to map the third party in iFMS and take necessary action as shown in the following screens.

Login into Bill Clerk ID (to Bifurcate GIS deduction in Saving and Insurance) by choosing following menu Payroll → Prepare Salary → Manage Deduction

Choose appropriate Month, Bill Code and Deduction as GIS

On choosing above option system will show list of employees having GIS amount being deducted and its bifurcation saving (70%) and insurance (30%) automatically and may be changed if there are any discrepancies. Once everything is ok please press button 'Update Records'

4. The Account head of GIS AIS / ROP BT / Water Charges / Telephone charges / License Fee own Houses / Licensee Fee UT / HBA / License / Court case payee are also needed to be updated through DDO authorized login ID. Select Application Management→ROP/WC/Dept Houses from HoA

The following screen will be visible where in the desired option in the combo box can be selected and account heads can be entered accordingily.

5. Once all the steps are undertaken as above, salary bill may be prepared as usual it is done in iHRMS and approve the same using DDO ID.

6. Once the bill is approved, same can be pushed to iFMS as shown in the following screen by 'Push to iFMS' and click the Button and the bill and its detailed entry will be pushed to IFMS. The DDO can see the detailed of Pushed bill as shown below by selecting the parameters of Bill Type, Bill Month and Bill Status:

PUSH IHRMS BILL TO IFMS

Select Bill Type And Bill Month

Bill Type	Bill Months	Bill Status
Salary Bill	June 2022	Already Pushed To IFMS

Search   Reset

Salary Bill for Month : June 2022

Sr.No.	Bill Name	iHRMS Bill No	No.of Employees	Gross Salary	BT Deductions	AG Deductions	Net Salary	☐ Action (click on check box to get IFMS Status)
1	Sukhdeep Kaur(820)	2582558	1	68903	11037	0	57866	☐ View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510478 On 30/06/2022 9:21AM							

Once Salary bill is pushed, bill number will be automatically picked through IFMS against bill pushed. After bill is pushed to iFMS, using FMS DDO id further action can be undertaken as usual.

Search   Reset

Salary Bill for Month : June 2022

Sr.No.	Bill Name	iHRMS Bill No	No.of Employees	Gross Salary	BT Deductions	AG Deductions	Net Salary	☐ Action (click on check box to get IFMS Status)
1	Sukhdeep Kaur(820)	2582558	1	68903	11037	0	57866	☐ View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510478 On 30/06/2022 9:21AM							
2	RGULAR GO INSP E04(280)	2582053	2	106892	12424	0	94468	☐ View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510476 On 29/06/2022 1:41PM							
3	NPS pay July(822)	2598419	7	500342	51118	0	449224	☐ View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510549 On 06/07/2022 2:49PM							
4	PROB PERIOD MARCH 2022(761)	2582102	38	674435	72650	0	601785	☐ View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510477 On 29/06/2022 2:00PM							
5	INSP GPF(419)	2579669	19	1926009	433016	3000	1489993	☐ Status History View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510475 On 29/06/2022 1:06PM (Current Bill Status : Send To Checker On 29/06/2022 5:04PM)							
6	SI ASI(134)	2587362	102	9850017	2089162	57281	7703574	☐ View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510501 On 01/07/2022 12:45PM							
7	6TH E04 3(652)	2584500	322	22502480	2625811	3000	19873669	☐ View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510493 On 30/06/2022 1:47PM							
8	6TH NPS(661)	2584681	472	28081429	3003470	2633	25075326	☐ View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510494 On 30/06/2022 1:58PM							
9	6TH PAY E04 1(650)	2599035	410	30478319	3712967	2000	26763352	☐ View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510553 On 06/07/2022 4:30PM							
10	6TH OR CT 1(658)	2587913	549	43784876	10295154	156311	33333411	☐ View Pushed Bill
	iHRMS Bill Pushed With iFMS Bill No : 221800002510503 On 01/07/2022 3:31PM							

Get IFMS Status

To view the status of bill pushed to IFMS, click on the checkbox and then press 'Get IFMS Status' button which will show the current status like send to checker / rejected /approved / sent to DTO/ECS Generated/Voucher Updated as per the status available at the time when this will be seen.