



CSV File should contain two columns:

1. 1st column should be Employee Code
2. 2nd column should be income tax amount to be updated in Month (Salary Month).
3. 1st row should be title row.

After uploading the file, following screen will display:

Department Of : **TREASURIES AND ACCOUNTS , PUNJAB**

Logged As : Vipin Kumar Gupta , SENIOR ASSISTANT
 Posted At : DIRECTOR TREASURIES AND ACCOUNTS

Role : Establishment Data Entry
 Logged Time : 26 Feb 2019 3:18:31 PM

Employee Enrollment | Employee Service Book Detail | PB Pension Management | ACR | Transfer Promotion | Manage Subordinate ACR | APR | MIS Reports | Payroll

GPF (Class IV) | Reports | Leave Management | My Services

UPLOAD EXCEL DATA

Excel file: No file chosen
 Salary Month: December-2018

Search:

Sr.No	EMPCD	AMOUNT
1	124001	866
2	161	500
3	152	600

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Search the web and Windows | 3:22 PM 2/26/2019

Click on update button to update the income tax in salary.